

# FROGS NEEDS YOUR HELP

## FRIENDS OF GOOSEWELL SCHOOL

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October 2022

Dear Goosewell families,

We are really excited to be relaunching an exciting programme of activities for 2022/23!

Kicking off with a Christmas Disco and fundraising raffle - details to follow!

If you haven't already done so please follow us on our Facebook page and our school website page (soon to be updated!).

Facebook - Friends of Goosewell School (FROGS)

Website - [www.goosewell.plymouth.sch.uk/web/frogs - friends of goosewell school/411817](http://www.goosewell.plymouth.sch.uk/web/frogs-friends-of-goosewell-school/411817)

A massive thank you to everyone who has been in touch to volunteer, we really do need your help to make the events happen!

If you would like to help out you will need a DBS check - there is no cost to you for this. Pop along to the school office with the following information and Mrs Arnold will talk you through the process and any other information they need.

- 2 of the following; photo driving licence, photo passport, birth certificate
- Utility bill or bank statement
- At least one form of photo ID

I have attached details our forthcoming special general meeting. In addition to event volunteers we need a core committee to support the organising and planning of FROGS. We need more help on our committee whether in a named role or general committee member - see attached. The more help we have the more activities and events we can arrange for our children and to support fundraising efforts for Goosewell Primary Academy.

Following this we will be able to introduce ourselves to you properly!

Friends of Goosewell School (FROGS) would like to invite you along to the following meeting:

**Special General Meeting**

**02/11/2022 7.30pm**

**Goosewell Primary Academy**

FROGS organises a programme of exciting events throughout the year for the enjoyment of our children and to help raise money for the school. These events are an important part of school life and help to create a thriving school community. We hope to be able to continue to offer an exciting and successful range of activities for the next school year, however to do this we need some help.

FROGS is holding an a Special General Meeting on Wednesday 2nd November at 7.30pm. At this meeting we will be electing a new Committee for 2022 & 2023, discussing events and considering possible uses for the money we have raised. We are also taking nominations for the positions of Chair, Vice-chair, Secretary, Treasurer and General committee. The meeting is open to everyone. Please come and join us!

**We need your help!**

We welcome any offers of assistance with open arms. We are looking for all kinds of help, whatever you have to offer:

- Come to the AGM
- Put yourself forward to be a member of the committee
- Or just lend a hand when needed.

There are lots of ways of contributing in addition to joining the committee, we desperately need DBS checked volunteers at our events.

You can contact us for more information [frogs@goosewell.plymouth.sch.uk](mailto:frogs@goosewell.plymouth.sch.uk)

**Roles explained**

The **Chairperson's** main responsibilities include running all PTA meetings, overseeing any event sub-committees and maintaining the momentum for fundraising throughout the school year.

The **Vice-Chair** co-ordinates teams of volunteers and acts as deputy to the Chair, particularly to progress broader PTA initiatives (for example this year we have been working on the charity registration).

The **Secretary's** roles are minute taking at meetings, producing and distributing all PTA paperwork, maintaining noticeboards, advertising events where appropriate and general administration tasks.

The **Treasurer** is responsible for coordinating and recording all PTA monies including float provision, banking monies, issuing cheques and producing regular simple accounts.

These Elected Officers work together as a team to ensure smooth management of the PTA. They rely heavily on the continuing support of all parents and staff for our increasing success. In addition to these Officers, there must be other elected Members who are eligible to vote on PTA issues.

If you're interested in putting your name forward for any of these posts or need some more information to help you make your decision you can contact us at [frogs@goosewell.plymouth.sch.uk](mailto:frogs@goosewell.plymouth.sch.uk).

Please fill in the form below and return to us [frogs@goosewell.plymouth.sch.uk](mailto:frogs@goosewell.plymouth.sch.uk)

Any nominations for Elected Officer positions must be completed prior to the AGM and handed in by Wednesday 26th October. Please come along to see what we do and how you can get involved.

Thank you,

Friends of Goosewell School

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#### PTA Committee Nomination Form 2022/23

I would like to become a member of the PTA Committee for the 2022/23 school year.

I (please print name).....wish to take up the position of:

Chair  Vice-Chair  Secretary  Treasurer  Member Telephone.....  
email..... Proposer: Signed..... (please  
print)..... Second: Signed..... (please  
print).....